

**The Homeless Coalition
Policies and Procedures**

Policy No: 2.10 Expenditures
Date Approved: No original date
Revised Date: October 13, 2008

The Executive Committee must approve all expenditures in advance.

All expenditures must be approved by the Homeless Coalition members at a regularly conducted meeting. In the event of an emergency expenditure the Executive Committee will approved the emergency expenditure, which must be approved in advance.

This emergency expenditure process must be documented if action is taken, minutes must be recorded. The vote may be taken by electronic method or an in-person meeting.

This emergency expenditure meeting of the Executive Committee must be reported at the next regular Homeless Coalition meeting.


Board Chairperson

9-12-09
Date